

## **INSTRUCTIONS FOR CANDIDATES**

The candidate must study carefully the following instructions. Failure to observe any instruction will render him/her liable to such punishment as the ASRB may deem fit to impose. Roll Number and Venue of the Examination are given on the Admission Certificate. Candidates are required to check all the items of the Admission Certificate carefully and to bring discrepancies, if any, to the notice of the Institute immediately.

1. The candidates must bring the Admission Certificate in the Examination Room/Hall to secure admission. Entry in the examination centre without Admission Certificate is not permitted. **The Candidate must necessarily also carry/bring along one passport size photograph and a Photo-ID like Driving License, Voter-ID Card or Aadhaar Card or College ID Card in addition to prove his/her identity.**
2. No candidate shall be allowed to enter the Examination Room after half an hour of the commencement of the paper.
3. The candidate should bring his/her own **Black Ball point pen**. The candidate should not bring any other articles such as **books, notes, loose sheet(s), pager, mobile, bluetooth device and other electronic communication device(s)** etc. into the Examination Room/Hall. There is no arrangement for safe-keeping these at the venue. **The candidate will not be allowed to enter the examination premises with mobile phone, books, etc.**
4. No candidate shall copy from the OMR Sheet of any other candidate, nor permit his/her own OMR Sheet to be copied nor give, nor attempt to give, nor obtain, nor attempt to obtain irregular or unfair assistance/resort to unfair practice of any description.
5. No candidates shall be allowed to leave the Examination Hall until the completion of the examination. Before leaving the Examination Hall, the candidate must ensure that OMR Sheet has been handed over to the Invigilator on duty. They should not, under any circumstances take away the same with him/her, which shall amount to use of unfair means and will be declared failed besides inviting further necessary action by the ASRB as deemed fit, including debarring from appearing at any other or all the Examination being conducted by the ASRB.
6. After finishing the examination, the candidate shall continue to be seated on his/her seat and patiently wait until his/her OMR Sheet is collected. Candidates shall be allowed to take with them the Question Booklet, once the examination is over.
7. Silence must be observed in the Examination Hall/Room. Smoking in the Examination Room is strictly prohibited.
8. The candidate must write his/her Roll Number and other particulars in the space provided for the purpose on the OMR Sheet. The decision of the Supervisor as to whether the time as indicated above for admission to or leaving the Examination Hall, is over or not regarding expiry of the allotted time, shall be final.

9. No request for change of the centre/venue of examination shall be entertained under any circumstances.
10. Answers to all questions are to be given on the OMR Sheet.
11. **The Examination shall be of objective type (multiple choice questions) of 100 marks. The question Paper shall have four sections. The question will be set both in English & Hindi for all four sections. The question paper will be common for all the functional groups in which recruitment is proposed to be made.**
12. This Admission Certificate is being issued purely on a provisional basis and the final result would be declared based upon the Institute being satisfied about the eligibility, qualifications, etc. of the candidates.
13. The candidate is required to quote the Roll Number, Name and Year of the Examination and Centre of Examination in all future correspondence with the Institute.
14. Travelling and other expenses shall be borne by the candidates themselves.