



भाकृअनुप -भारतीय कदन्न अनुसंधान संस्थान
ICAR – INDIAN INSTITUTE OF MILLETS RESEARCH
(ज्वार अनुसंधान निदेशालय-DIRECTORATE OF SORGHUM RESEARCH)
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F. No. 4-99/17-18/ST

Dated: 19.01.2018

NOTICE FOR ANNUAL RATE CONTRACT FOR CHEMICALS / GLASSWARES/PLASTICWARE

Applications on behalf of Director, IIMR for entering into Annual Rate Contract for Research Chemicals, Glassware, Plastic ware (Consumables) for IIMR, are invited in the prescribed form which can be downloaded from IIMR Website: www.millet.res.in. The firm should be the original manufacturer having ISO Certification/ Foreign Principal of said items or the authorized Indian stock list of foreign manufacturers having custom based warehouse in India, if any, as the Institutes are exempted from the payment of Custom/Excise duty, for the purpose of purchase of these items. The firms applying for contract must attach their latest price list, catalogue, Client List and should clearly mention the percentage of discount they wish to offer on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private. The applications along with a non-refundable fee of Rs. 3000/- (Rupees Three thousand only) must reach the Sr. Administrative Officer, IIMR, Hyderabad, latest by 14.02.2018. The Competent Authority has full right to accept or reject any Rate Contract proposal.

1. Last date & time for submission of sealed bids : 14.02.2018 by 02.00PM.
2. Date & time of opening of bids. : 15.02.2018 at 11.00AM.

The bids will be opened on the due date and time as mentioned above in the presence of bidders who wish to be present at their own cost.

For details, please visit IIMR Website: www.millet.res.in

Sd/-
(Charles Ekka)
Sr. Administrative Officer

APPLICATION

The following information is required for entering in to Annual Rate Contract for the supply of Chemicals, Glassware, Plasticware etc. for 2018-2019

- 01 Name &full address of the applicant : _____
(in Block letters) _____
- 02 Item/material for which rate contract needed : _____
(a)Chemicals(b) Glassware's (c)Plastic wares
- 03 If the firm is under Rate Contract with other : _____
Govt. Department/Research Institute, give
details along with certified copies of the rate
contract issued by the Department/Institute _____

- 04 Annual Turnover of the firm/company during
the last 3 financial years.(Minimum turn over
should be Rs.50Laks) 2016-17-----Rs _____
(enclose documents in support of claim Balance
sheet/ Annual Accounts copies) 2015-16-----Rs _____
2014-15-----Rs _____
- 05 Annual business volume with ICAR Institutes : Rs. _____ lakhs
- 06 Whether the firm Is registered under Company : _____
Act 1956? If yes, enclose certified copies. _____
In case, the firm is registered with other Govt.
Dept/ Agency, the same may be stated with _____
documentary evidence _____
- 07 (a)certified copies of GST Registration No. with : _____
date of validity
(b)latest copy of Sales Tax Return
(please enclose copies of relevant papers) _____

- 08 Whether price lists inclusive of Excise Duty : _____
- 09 Maximum discount offered on manufacturers pricelist : _____
- 10 Effective date of pricelist (the current price lists effective will accepted (validity must be indicated) : _____
- 11 (a) Income Tax, PAN No. : _____
(in the name of firm/company & not individual)
Latest copy of Return files to Income Tax Deptt.
- 12 Whether product catalogue is in circulation, if so : _____
Please enclose **10 copies**
- 13 State whether business/dealing with you have been Currently banned by any Ministry/Dept .of Central Govt. or any State Govt. If so, give details : _____
- 14 Please indicate name & full address of your Banker : _____
- 15 In case you wish to enter in to rate contract for imported goods, please furnish details:

Name of the Principal firm	Brand/Make of the goods	Date of acquiring dealership	Date of expiry Of Dealership	Prices in foreign currency or in Indian Rupees	Whether Certified copy of Dealership enclosed (Say Yes/No)

16. In case you wish to enter in to rate contract for Local goods, please furnish details:					
Sl. No	Make	Address of Principal	Dealers authorization certificate to be enclosed in original	Address of Authorized dealers Telephone Num	Remarks

17 Trade Discount along with certificate for not giving higher discount to any : _____

18 Any other information vital for entering in to rate contract : _____

19 Non-Refundable fee details:

DD For **Rs. 3,000/-** drawn in favour of " ICAR Unit-IIMR A/c", Hyderabad

Drawer Bank & Branch _____ dated: _____

Dated:

Signature of the Applicant

TERMS & CONDITIONS FOR RATE CONTRACT

1. No equipment, apparatus, Gel electrophoresis apparatus and Analytical services etc. are covered under the rate Contract.
2. The packing, freight, forwarding, insurance charges, if any, will not be borne by the purchaser. Similarly any loss, damage, pilferage etc. of the material on transit will be sole responsibility of the supplier. The defective supply, breakage(s) if any, is to be replaced by the supplier within 7 days freight/transport charges.
3. The delivery supply will be made on F.O.R. basis to the Indian Institute of Millets research Rajendranagar, Hyderabad-30
4. GST, Excise Duty and other Govt. levies will be paid extra as applicable under rule.
5. The supply of material will have to be completed within 30 days from the date of Issuing purchase order. In case of delay or non-compliance of this order liquidated damages will be levied @ 2% per week subjected to maximum of 10% of the order value. After 10 week's orders shall stand cancelled automatically.
6. No payment will be made in advance even through Bank. But the payment will be released within 30 days through the mode of E-payment only after receiving goods in full in satisfactory conditions. Triplicate pre-receipted bills on a revenue stamp, should be sent to the Director IIMR. No interest will however, be payable in case of delay payments.
7. Payment will be made according to the current pricelist as accepted by the IIMR under rate contract and no price revision in rate (on higher side) will be accepted during the period of rate contract.
8. The order will be placed as per requirement irrespective of value of the order.
9. The firm may supply the required items as per unit price mentioned in the pricelist.
10. Any dispute arising between the manufacturer and the purchaser will be referred to institute for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. manufacturer/supplier and purchaser.
11. Supply should be made in full against the order and no part supply will be accepted.
12. No payment will be made for unsatisfactory supply.
13. The articles should be securely packed to avoid damages etc., in transit.
14. Supply to be made from the latest batch of production with maximum life period in original packing.
15. In case the proposal is accepted, the firm shall sign an agreement with us while entering rate contract.

16. The Director, IIMR reserves the right to cancel the rate contract at any time without assigning reason.
17. The rate contract will be valid for a period up to 31.03.2019 from the date of award of Rate Contract.
18. A certificate is to be given by the applicant that the price list supplied is the only one in circulation.
19. Printed and bounded current effective price list duly signed & certified by the authorized signatory must be sent.
20. Discount, if any on the ruling prices may be mentioned clearly with trade discount certifying that higher discount is not given to any other Department as offered.
21. All questions, disputes or difference under, out or in connection with the contract, if concluded shall be subject to the executive jurisdiction of the court within the local limits of Hyderabad.
22. In case of discrepancy between unit prices and total price, the unit price shall prevail.
23. In case of supply of goods made through dealer, their name and mail address may be declared / indicated.
24. Where ever applicable, minimum warranty should be one year.

Sd/-
(Charles Ekka)
Sr. Administrative Officer