

DIRECTORATE OF SORGHUM RESEARCH
(Formerly NATIONAL RESEARCH CENTRE FOR SORGHUM)
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)

Rajendranagar, Hyderabad-500030

Phone: 040-20025599, 24015349, 24018651, Fax: 091-040-24016378

File No: 2-69/201213/ST

Date: 22.02.2014

ENQUIRY

To

Sub: Quotation for supply of Farm Consumables: – reg.

Sir,

We are interested to purchase of Farm Consumables, detailed specifications, quantity required etc. are as below. Please forward your quotation in a sealed cover with superscription of enquiry number and date addressed to the Director, DSR, Rajendranagar, Hyderabad- 500 030 immediately and positively by **10-03-2014**.

Sl. No.	Description	Quantity
01.	Yellow Seed Packets Size:15X8 Cms	1500
02	Markin Cloth bags 1kg Size:30X17 cms	3000
03	Cloth bags 5kg Size:40X30 cms	1500
04	Cloth bags250gms Size :22X9 cms	2500
05	Selfing Covers(14X6X42cm)60GSM Craft paper	10000
Samples may be submitted along with the quotation		

BEFORE SUBMITTING THE QUOTATION, you are requested to read the detailed instructions mentioned overleaf.

Yours faithfully,

(Saroj Kumar Singh)
Administrative Officer

IMPORTANT INSTRUCTIONS

1. No advance payment will be made.
2. We are exempted from payment of E.D.vide Government Notification No. 10/97 central excise Dated: 1st march 1997.
3. Sample should accompany the quotation, wherever necessary, Make model of the item(s)along with ISI/ISO standard should be indicated otherwise quotation will not be considered.
4. We are interested in material either of indigenous or foreign makes, preferably from ready stock. The quantities are approximate, it may vary you should accept the same as per final order depending upon our requirement as per the rate quoted by you.
5. The price quoted should be F.O.R, RAJENDRANAGAR, HYD-30, preferably door delivery to DSR premises.
6. Your rate(s) should include packing forwarding and insurance charges. The sales tax etc., should be clearly indicated separately wherever chargeable.
7. Payments will be made by electronically within 30 days, only on receipt of the stores in good condition.
8. The acceptance of the quotation will rest solely with the Director, DSR and reserves the right to reject or partially accept any or all the quotations received without assigning any reasons thereof.
9. Time is the essence of the order as our requirements are connected with time targeted research programmes. The date of delivery should be strictly adhered to. Otherwise liquidated damages will be levied as per ICAR/Govt. of India orders from time to time, if the delivery schedule is not adhered to. Part supplies not accepted under any circumstances.
10. YOUR QUOTATION SHOULD BE VALID UP TO **90days** FROM THE DATE OF SUBMISSION.
11. Scientific Equipment and Machinery should cover Guarantee of at least *ONE YEAR* from the date of installation/supply.
12. This office will not be held responsible for any postal delay.
13. You should also prepare to deposit security money in case of finalization of the order in your favour.