



भारतीय कृषि अनुसंधान परिषद/  
Indian Council of Agricultural Research  
ज्वार अनुसंधान निदेशालय  
**DIRECTORATE OF SORGHUM RESEARCH**  
राजेन्द्रनगर ,हैदराबाद/Rajendranagar, Hyderabad-500030  
Phone: 24015349, 24018651, Fax no.24016378  
Website: <http://www.sorghum.res.in>



F.No.1-574/2011-12/ST

**ENQUIRY**

Date:28-11-2014

To \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

**Sub:-Quotation for Annual Maintenance Contract for cold storage GENE BANK**

- 1. Blue Star AC : 2 Nos. of RUAH 1015KP and 2 Nos. of RUAH 2015KP.**
- 2. FOR BRY AIR MAKE DEHUMIDIFIERS MODEL FFB-300-2 No's & FFB – 600 -2No's.**

We are interested **Annual Maintenance Contract for cold storage GENE BANK**. Detailed specifications, quantity required etc. are as below. Please forward your quotation in **two-way bid system** in a sealed cover with superscription of enquiry number and date addressed to the Director, DSR, Rajendranagar, Hyderabad-500030. **Last Date of submission is 29.12.2014.**

The enquiry form and other details are available in DSR Website [www.sorghum.res.in](http://www.sorghum.res.in), which can be downloaded and cost of enquiry document Rs.**200/-** and EMD of Rs.**10,000/-**(Rupees ten thousand only) is to be submitted along with the enquiry by means of separate Demand draft in favour of ICAR-Unit–DSR, Hyderabad. Enquires submitted without enquiry fee and EMD shall be rejected .

In the event of date specified proposal submission for Enquiry Receipt declared as closed holiday for Office, the due date for the submission of the Enquiry will be the following working day.

## **AMC for a period of one year, with the following**

### **Checking function of following components (Repairs & Maintenance)**

1. Refrigeration: System Compressors, high pressure, low pressure, oil failure switch, filter dryer, contactors, auto/manual function of stabilizer, suction and discharge pressure of refrigerant. Thermo-static Expansion Values (TXV), temperature controls and humidity recorder etc.
2. Dehumidifier: thermostats, cleaning of filters, dryer motors, desiccant bed, and reactivation motors, process motors, cleaning of relay contact etc.
3. AMC for one year duration which will include a monthly visit, and to attend breakdown calls immediately and also one time calibration of Temperature and Relative Humidity and maintenance of temp at  $4^{\circ}\text{C}\pm 2^{\circ}$  and 30 to  $35\pm 2\%$  RH.

### **PROPOSAL SUBMISSION:**

Interested bidders should submit both technical and financial proposals in two parts namely.

- a **Technical Proposal -- Part "A"**
- b **Financial Proposal -- Part "B"**

The technical and financial proposal must be submitted in two separate sealed envelopes indicating clearly on envelopes as **"TECHNICAL PROPOSAL"** and **"FINANCIAL PROPOSAL"**. Financial proposal to indicate a warning **"DO NOT OPEN WITH THE TECHNICAL PROPOSAL"**. The envelopes containing the Technical and Financial Proposals shall be placed into an outer envelope and sealed. This outer envelope shall bear the title of the assignment **"Annual Maintenance Contract for cold storage GENE BANK "**.

Technical Proposal should be prepared considering the detailed specifications of the work as mentioned below. On the basis of detailed specification a check list is attached as **Annexure-I** which is must be submitted only along with the technical proposal, duly signed and sealed. The technically qualified bidders will be informed the date & time of opening of Financial Bid. A Sample of each item must be attached along with the technical bid for submitting it to technical committee for consideration.

### **FINANCIAL PROPOSAL CONTENT**

1. Financial proposal (In Indian Rupees) should be in the form of a lump sum amount inclusive of all taxes etc., for the **said "Annual Maintenance Contract for cold storage GENE BANK "** as per attached format as Annexure – II.

Yours faithfully,

**Administrative Officer**

### Technical Bid for Annual Maintenance Contract for cold storage GENE BANK

Sl. No.	Description																																				
1	<p><b>Blue Star AC : 2 Nos. of RUAH 1015KP 2 Nos. of RUAH 2015KP</b></p> <p><b>FOR BRY AIR MAKE DEHUMIDIFIERS</b></p> <p><b>MODEL FFB-300-2 No's &amp; FFB – 600 -2No's.</b></p> <p>AMC for a period of one year, with the following</p> <p><b>Checking function of following components (Repairs &amp; Maintenance)</b></p> <ol style="list-style-type: none"> <li>1. Refrigeration: System Compressors, high pressure, low pressure, oil failure switch, filter dryer, contactors, auto/manual function of stabilizer, suction and discharge pressure of refrigerant. Thermo-static Expansion Values (TXV), temperature controls and humidity recorder etc.</li> <li>2. Dehumidifier: thermostats, cleaning of filters, dryer motors, desiccant bed, and reactivation motors, process motors, cleaning of relay contact etc.</li> <li>3. AMC for one year duration which will include a monthly visit, and to attend breakdown calls immediately and also one time calibration of Temperature and Relative Humidity and maintenance of temp at <math>4^{\circ}\text{C}\pm 2^{\circ}</math> and 30 to <math>35\pm 2\%</math> RH.</li> </ol> <p><u>Details of previous work orders, if any.</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">(1)</td> <td style="width: 15%;">(a)</td> <td style="width: 60%;">Work Order and Date</td> <td style="width: 20%;">:</td> </tr> <tr> <td></td> <td>(b)</td> <td>Date of issue of AMC Work Order</td> <td>:</td> </tr> <tr> <td></td> <td>(c)</td> <td>Actual time given for completion of work</td> <td>:</td> </tr> <tr> <td></td> <td>(d)</td> <td>Date of Delivery</td> <td>:</td> </tr> <tr> <td colspan="4"> </td> </tr> <tr> <td>(2)</td> <td>(a)</td> <td>Work Order and Date</td> <td>:</td> </tr> <tr> <td></td> <td>(b)</td> <td>Date of issue of AMC Work Order</td> <td>:</td> </tr> <tr> <td></td> <td>(c)</td> <td>Actual time given for completion of work</td> <td>:</td> </tr> <tr> <td></td> <td>(d)</td> <td>Date of Delivery</td> <td>:</td> </tr> </table> <p>Submission of false / wrong information will liable to be rejected the tender.</p>	(1)	(a)	Work Order and Date	:		(b)	Date of issue of AMC Work Order	:		(c)	Actual time given for completion of work	:		(d)	Date of Delivery	:					(2)	(a)	Work Order and Date	:		(b)	Date of issue of AMC Work Order	:		(c)	Actual time given for completion of work	:		(d)	Date of Delivery	:
(1)	(a)	Work Order and Date	:																																		
	(b)	Date of issue of AMC Work Order	:																																		
	(c)	Actual time given for completion of work	:																																		
	(d)	Date of Delivery	:																																		
(2)	(a)	Work Order and Date	:																																		
	(b)	Date of issue of AMC Work Order	:																																		
	(c)	Actual time given for completion of work	:																																		
	(d)	Date of Delivery	:																																		

Signature of authorized representative of firm with Name & Seal

**Annexure-II****Financial Bid**

Sl. No.	Particulars	Unit/Quantity	Price Quoted(in figures) for full quantity	Price quoted (in word) for full quantity
1	<p><b>Blue Star AC : 2 Nos. of RUAH 1015KP 2 Nos. of RUAH 2015KP</b></p> <p><b>FOR BRY AIR MAKE DEHUMIDIFIERS</b></p> <p><b>MODEL : FFB-300-2 No's FFB – 600 -2No's.</b></p> <p>AMC for a period of one year, with the following</p> <p><b>Checking function of following components (Repairs &amp; Maintenance)</b></p> <p>1.Refrigeration: System Compressors, high pressure, low pressure, oil failure switch, filter dryer, contactors, auto/manual function of stabilizer, suction and discharge pressure of refrigerant. Thermo-static Expansion Values (TXV), temperature controls and humidity recorder etc.</p> <p>2.Dehumidifier: thermostats, cleaning of filters, dryer motors, desiccant bed, and reactivation motors, process motors, cleaning of relay contact etc.</p> <p>3.AMC for one year duration which will include a monthly visit, and to attend breakdown calls immediately and also one time calibration of Temperature and Relative Humidity and maintenance of temp at 4<sup>o</sup>c±2<sup>o</sup> and 30 to 35±2% RH.</p>			
<b>Grand total of the rates quoted</b>				

Note 1: The Grand Total of rates of each unit of all types of items must be mentioned both in Figures and words otherwise the bid will be treated as rejected.

Note 2: The work will be awarded to the firm which total of rate for each unit of all type of items as mentioned above is lowest.

**Signature of authorized representative of firm with Name & Seal**

## IMPORTANT INSTRUCTIONS

1. No advance payment will be made.
2. The price quoted should be F.O.R, RAJENDRANAGAR, HYD-30, preferably door delivery to DSR premises.
6. Your rate(s) should include packing forwarding and insurance charges. The sales tax etc., should be clearly indicated separately wherever chargeable.
7. Payments will be made by RTGS/electronically within 30 days, only on receipt of the stores in good condition. RTGS details may also be submitted with the tender.
8. The acceptance of the quotation will rest solely with the Director, DSR and reserves the right to reject or partially accept any or all the quotations received without assigning any reasons thereof.
9. Time is the essence of the order as our requirements are connected with time targeted research programs. The date of delivery should be strictly adhered to. Otherwise liquidated damages will be levied as per ICAR/Govt. of India orders from time to time, if the delivery schedule is not adhered to. Part supplies not accepted under any circumstances.
10. YOUR QUOTATION SHOULD BE VALID ATLEAST FOR 90days FROM THE DATE OF SUBMISSION.
11. This office will not be held responsible for any postal delay.
13. You should also prepare to deposit security money in case of finalization of the order in your favour.

### Check list

Minimum requirements to be checked at the time of opening tender by committee

1	Enquiry/Tender fees DDNO. Dt:	Y/N
2	EMD DDNO. Dt:	Y/N
3	Validity of the quotation :90 Days	Y/N
4	One supplier one Quotation only	Y/N
5	Tax identification number copy of registration Certificate	Y/N
6	Sign of the firm or all pages	Y/N
7	Price Quote must be in the format enclosed Annex-II	Y/N
8	ORIGINAL- Tender form must be submitted duly signed and Stamped on each page	Y/N
9	Turn Over per annum in Rs. lakhs	Y/N
10	The annual gross turnover of the firm should be not less than Rs.10,00,000-00 at least for three years during last five years. 2013-2014 2012-2013 2011-2012 2010-2011 2009-2010 (Pls. enclose copies of ITRA/Audited balance sheet and P&L account etc.)	Y/N

**Signature of the bidder**