



भाकृअनुप - भारतीय कदन्न अनुसंधान संस्थान
ICAR – INDIAN INSTITUTE OF MILLETS RESEARCH
(ज्वार अनुसंधान निदेशालय-DIRECTORATE OF SORGHUM RESEARCH)
राजेन्द्रनगर, हैदराबाद/Rajendranagar, Hyderabad-500030
Phone: 040-24599300.Faxno.040-24599304.www.millet.res.in



F. No.1-710/15-16/ST

Date: 15-02-2016

ENQUIRY

To _____

Dear Sir,

Sub:- Quotation for “Purchase of Grain Grinder (Scientific)” – reg

We are interested to take up the **Purchase of Grain Grinder (Scientific)**. Detailed specifications, quantity required etc, are detailed in Annexure-I. Please forward your quotation in **two-way bid system** in a sealed cover with super scribing of enquiry number and date to the Director, IIMR, (DSR), Rajendranagar, Hyderabad-500030.

Enquiry should be submitted in sealed envelope. The envelope shall be addressed to the Director, Indian Institute of Millets Research, (IIMR), Rajendranagar; Hyderabad -500030, (purchaser) and it should also bear the tender enquiry number and name of the **Purchase of Grain Grinder (Scientific)**.

A DD of **Rs.200/-** towards enquiry fees and **Rs.6000/- towards** EMD in form of DD in favour of” ICAR UNIT-IIMR” Account payable at Hyderabad should be enclosed with technical bid otherwise your enquiry will not be considered. In case of non supply of order as per purchase order/supply order the EMD will be forfeited.

Date and time for submission of quotation – on or before 08-03-2016 upto 02.00 pm

Date and time for opening of technical bid: 08-03-2016 at 03.15 pm

In the event of date specified proposal submission for Enquiry Receipt declared as closed holiday for Office, the due date for the submission of the Enquiry will be the following working day.

PROPOSAL SUBMISSION:

Interested bidders should submit both technical and financial proposals in two parts namely.

- | | | | |
|---|--------------------|----|-------------------------|
| a | Technical Proposal | -- | Part “A” -- Annexure-I |
| b | Financial Proposal | -- | Part “B” -- Annexure-II |

The technical and financial proposal must be submitted in two separate sealed envelopes indicating clearly on envelopes as “**TECHNICAL PROPOSAL**” and “**FINANCIAL PROPOSAL**”. Financial proposal to indicate a warning “**DO NOT OPEN WITH THE TECHNICAL PROPOSAL**”. The envelopes containing the Technical and Financial Proposals shall be placed into an outer envelope and sealed. This outer envelope shall bear the title of the assignment “**Quotation for Purchase of Grain Grinder (Scientific)**”.

: 2 :

Technical Proposal should be prepared considering the detailed specifications of the item as mentioned in the Annexure-I. On the basis of detailed specification a check list is attached as **Annexure-I & III** which must be submitted only along with the technical proposal, duly signed and sealed. The technically qualified bidders will be informed the date & time of opening of Financial Bid.

FINANCIAL PROPOSAL CONTENT

Financial proposal (In Indian Rupees) should be in the form of a lump sum amount inclusive of all taxes etc., for the said **“Purchase of Grain Grinder (Scientific)”** and should be submitted in the **attached Annexure – II only.**

Yours faithfully,

(S.K. Singh)
(Administrative Officer)

Technical bid
Technical bid for “Purchase of Grain Grinder (Scientific)”
(If any tenderer is having equipments of higher/latest specifications than our specifications, kindly quote for them also in the tender)

Sl. No.	Specifications		Qty	Yes /No
01	Requirement	Laboratory model grinding mill for grain samples of moderate hardness and should deliver maximum uniform particle size	1 No.	
	Mode of grinding	Should be preferably cyclone abrasive type with corrosion resistant grinding surfaces preferably of tungsten-carbide and the material should not leach into sample		
	Motor	Should have a minimum power of 0.5 HP preferably with belt drive delivering a minimum of 9000 rpm on load		
	Sample collector	Should have minimum 6 no. of sample collection bottles of capacity 120 ml or more		
	Power supply	230 V, 50 Hz (Indian power rating) domestic power supply		
	Sieves	Should include sieves of various sizes in grinding chamber for obtaining a range of particle size		
	Voltage stabilizer	Should be provided with Suitable voltage stabilizer to guard against power fluctuations		
	Overall Weight	Main unit should not be more than 20 Kg and dimensions in any direction should not exceed 50 cm		
	Accessories	Should include minimum accessories for replacing quickly wearing parts		
	Warranty	At least one year against all manufacturing defects and operational wear and tear		
Optional (May be quoted separately)				
	Sample feed controller	Sample feed controller with a minimum of 200 ml hopper capacity and provision for attaching sample feed controller in the main unit		
	Supplementary kit	For grinding high moisture and fat content samples without clogging		
	Sample collector	Sample collection bottles of capacity 500 ml		

Before submitting the quotation you are requested to read the detailed instructions mentioned overleaf.

Date: _____

Place: _____

Signature & Seal of the Firm

Email: _____

Ph.No (Office): _____

Cell: _____

Financial Proposal
Financial bid for “Purchase of Grain Grinder (Scientific)”
(If any tenderer is having equipments of higher/latest specifications than our specifications, kindly quote for them also in the tender)

Sl. No.	Specifications		Qty	Unit Rate	Total Amount (Incl TAXES)				
01	Requirement	Laboratory model grinding mill for grain samples of moderate hardness and should deliver maximum uniform particle size	1 No.	Mode of quote: Entire unit-> a single quote. Optional -> Separate quotes					
	Mode of grinding	Should be preferably cyclone abrasive type with corrosion resistant grinding surfaces preferably of tungsten-carbide and the material should not leach into sample							
	Motor	Should have a minimum power of 0.5 HP preferably with belt drive delivering a minimum of 9000 rpm on load							
	Sample collector	Should have minimum 6 no. of sample collection bottles of capacity 120 ml or more							
	Power supply	230 V, 50 Hz (Indian power rating) domestic power supply							
	Sieves	Should include sieves of various sizes in grinding chamber for obtaining a range of particle size							
	Voltage stabilizer	Should be provided with Suitable voltage stabilizer to guard against power fluctuations							
	Overall Weight	Main unit should not be more than 20 Kg and dimensions in any direction should not exceed 50 cm							
	Accessories	Should include minimum accessories for replacing quickly wearing parts							
	Warranty	At least one year against all manufacturing defects and operational wear and tear							
	Optional (May be quoted separately)								
	Sample feed controller	Sample feed controller with a minimum of 200 ml hopper capacity and provision for attaching sample feed controller in the main unit							
	Supplementary kit	For grinding high moisture and fat content samples without clogging							
Sample collector	Sample collection bottles of capacity 500 ml								

- Note:**
- 1) Items should be delivered at IIMR.
 - 2) Sales tax/VAT should be indicated clearly.
 - 3) Prices should be quoted only in Indian rupees.

We are herewith undertaking that the details provided above are true and to abide by the terms and conditions contained in the bid document of IIMR.

Date: _____

Place: _____

Signature of authorised official
(With seal and stamp)

Name: _____

Designation: _____

IMPORTANT INSTRUCTIONS

1. No advance payment will be made.
2. Payments will be made by RTGS/electronically within 30 days only on receipt of the stores in good condition. RTGS details may also be submitted with the tender/enquiry/quotation.
3. The price quoted should be F.O.R, RAJENDRANAGAR, HYD-30, preferably door delivery to IIMR (DSR) premises.
4. The sales tax etc., should be clearly indicated separately wherever chargeable.
5. The acceptance of the quotation will rest solely with the Director, IIMR and reserves the right to reject or partially accept any or all the quotations received without assigning any reasons thereof.
6. Time is the essence of the order as our requirements are connected with time targeted research programmes .The date of delivery should be strictly adhered to. Otherwise liquidated damages will be levied as per ICAR/Govt. of India orders from time to time, if the delivery schedule is not adhered to. Part supplies not accepted under any circumstances.
7. YOUR QUOTATION SHOULD BE VALID ATLEAST FOR THREE MONTHS FROM THE DATE OF SUBMISSION.
8. This office will not be held responsible for any postal delay.
9. The consignment has to be supplied in 3-4 weeks time from the placement of supply order.
10. Submit related Catalogues.
11. Any disputes arising out of this order will be subject to the Jurisdiction of Ranga Reddy District.

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Check list

Annexure-III

Minimum requirements to be checked at the time of opening technical proposal by the committee.

1	Enquiry/Tender fees DDNO. Dt:	Y/N	Page No
2	EMD DD.No. Dt:	Y/N	
3	Validity of the quotation :90 Days	Y/N	
4	Delivery period :3-4 weeks	Y/N	
5	ORIGINAL- Tender form must be submitted duly signed and Stamped on each page	Y/N	
6	One supplier one Quotation only	Y/N	
7	Tax Identification Number copy of the firm	Y/N	
8	Copy of the PAN		
9	Price Quote must be in the format enclosed Annexure-II	Y/N	
10	Turn over should equal to or more than ₹ 20,00,000/- in any of the three years out of last five years. (copy of Annual Accounts Certified by CA or self attested must be enclosed as proof) 2014-2015 2013-2014 2012-2013 2011-2012 2010-2011	Y/N	
11	Any refusal or Non- supply of previous order. In case of refusal or non-supply of previous orders (Beyond the given time) the bid of such firms will not be considered.	Y/N	

I have gone through the conditions and certified that all the information provided are true. In case of any false information given by me, my tender may be rejected for which the purchaser will not be held responsible.

Place:

Date:

Signature of the bidder

Name:- _____

Seal and stamp:- _____