

DIRECTORATE OF SORGHUM RESEARCH
(Formerly NATIONAL RESEARCH CENTRE FOR SORGHUM)
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)

Rajendranagar, Hyderabad-500030
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File No: 1-650/2013-14/ST

Date: 29.10.2013

ENQUIRY

To

Sub: Quotation for supply of IP-PBX System (Buy back offer) : – reg.

Dear Sir,

We are interested to purchase of IP-PBX System (Buy back offer). Detailed specifications, quantity required etc. are as below. Please forward your quotation in a sealed cover with superscription of enquiry number and date addressed to the Director, DSR, Rajendranagar, Hyderabad- 030 immediately and positively by **26-11-2013**

No.	Description	Quantity
01.	IP-PBX System (Buy back offer) Detailed Specifications is enclosed.	ONE
02.	<ol style="list-style-type: none">1. The existing system may be verified by the firms on all working days from 10.30 PM to 3.30 PM.2. The existing system to be traded out, So the trade value should also be quoted by the firms, and the value will be taken in to account while purchasing the new item.3. The Price for new item may be quoted and minus the value for existing system to be traded out, So net price of new item will be taken.4. The traded out system will be handed over as and when New system installation & proper functioning.	

Prices must be quoted in price schedule enclosed herewith Annex – I

BEFORE SUBMITTING THE QUOTATION, you are requested to read the detailed instructions mentioned overleaf.

Yours faithfully,

(Saroj Kumar Singh)
Administrative Officer

Schedule for Price

No.	Description of item	Quantity	Rate	Total
01.	IP-PBX System (New one)			
02.	(Minus trade out price) Existing system.			

1. First quote the price for the new system.
2. Then (minus) the trade out value to be offered by you for the existing system.
3. Then put the Final Amount for the system.

IMPORTANT INSTRUCTIONS

1. No advance payment will be made.
2. We are exempted from payment of E.D.vide Government Notification No. 10/97 central excise Dated: 1st march 1997.
3. Sample should accompany the quotation, wherever necessary, Make model of the item(s)along with ISI/ISO standard should be indicated other wise quotation will not be considered.
4. We are interested in material either of indigenous or foreign makes, preferably from ready stock. The quantities are approximate, it may vary you should accept the same as per final order depending upon our requirement as per the rate quoted by you.
5. The price quoted should be F.O.R, RAJENDRANAGAR, HYD-30, preferably door delivery to DSR premises.
6. Your rate(s) should include packing forwarding and insurance charges. The sales tax etc., should be clearly indicated separately wherever chargeable.
7. Payments will be made by electronically within 30 days, only on receipt of the stores in good condition.
8. The acceptance of the quotation will rest solely with the Director, DSR and reserves the right to reject or partially accept any or all the quotations received without assigning any reasons thereof.
9. Time is the essence of the order as our requirements are connected with time targeted research programmes .The date of delivery should be strictly adhered to. Otherwise liquidated damages will be levied as per ICAR/Govt. of India orders from time to time, if the delivery schedule is not adhered to. Part supplies not accepted under any circumstances.
10. YOUR QUOTATION SHOULD BE VALID ATLEAST FOR THREE MONTHS FROM THE DATE OF SUBMISSION.
11. Scientific Equipment and Machinery should cover Guarantee of at least *ONE YEAR* from the date of installation/supply.
12. This office will not be held responsible for any postal delay.
13. You should also prepare to deposit security money in case of finalization of the order in your favour.