



भाकृअनुप -भारतीय कदन्न अनुसंधान संस्थान
ICAR – INDIAN INSTITUTE OF MILLETS RESEARCH
(ज्वार अनुसंधान निदेशालय-DIRECTORATE OF SORGHUM RESEARCH)
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F. No. 4-67/16-17/ST

Dated: 01.08.2016

NOTICE FOR ANNUAL RATE CONTRACT FOR CHEMICALS / GLASSWARES/PLASTICWARE

Applications on behalf of the Director, IIMR for entering into Annual Rate Contract for Research Chemicals, Glassware & Plastic ware (Consumables) for IIMR, has invited in the prescribed form which can be downloaded from IIMR Website: www.millets.res.in. The firm should be the original manufacturer having ISO Certification/ Foreign Principal of said items or the authorized Indian stockiest of foreign manufacturers having custom based warehouse in India, if any as the IIMR is exempted from the payment of Custom/Excise duty, for the purpose of purchase of imported items. The firms applying for contract must attach their latest price list, catalogue, Client List and should clearly mention the **percentage of discount** to be offered on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private. The applications along with a non-refundable fee of Rs. 1500/- (Rupees one thousand and five hundred only) drawn in favour of "ICAR Unit-IIMR" Hyderabad must reach the Administrative Officer, IIMR, Hyderabad, latest by 23.08.2016 up to 02:00PM. The Competent Authority has full right to accept or reject any Rate Contract proposal.

1. Last date & time for submission of sealed bids : 23.08.2016 by 02.00PM.
2. Last date & time of opening of bids. : 23.08.2016 by 02.30PM.

The bids will be opened on the due date and time as mentioned above in the presence of bidders who wish to be present at their own cost.

NOTE: Those who are already entered into Annual Rate Contract up to 31.03.2017 need not to apply again.

For details, please visit IIMR Website: www.millets.res.in

ADMINISTRATIVE OFFICER

APPLICATION

The following information is required for entering in to Annual Rate Contract for the supply of Chemicals, Glassware, Plasticware etc. for 2016-2017

01 Name &full address of the Firm/Company : _____
(in Block letters)

02 Whether the firm is registered under Company : _____
Act 1956? If yes, enclose self certified copies.
In case, the firm is registered with any Govt. _____
Dept/ Agency, self certified copy may be _____
submitted as documentary evidence _____

03 Item/material for which rate contract is : _____
submitted

(a)Chemicals(b) Glassware's (c)Plastic wares

04 If the firm is under Rate Contract with other : _____
Govt. Department/Research Institute, give _____
details along with self certified copies of the rate _____
contract issued by the Department/Institute _____

05 Annual Turnover of the firm/company during
the last 3 financial years.(Minimum turn over
should be Rs.50Laks) 2015-16-----Rs _____
(enclose self certified documents in support of
mentioned turnover i.e., Balance sheet/ Annual 2014-15-----Rs _____
Accounts copies) 2013-14-----Rs _____
2012-13-----Rs _____

- 06 Annual business volume with ICAR Institutes : Rs. _____ lakhs
- 07 (a)certified copies of VAT Registration No. with : _____
date of validity
- (b) Central Sales Tax Registration No. _____
- (c)latest copy of Sales Tax Return _____
- (please enclose copies of relevant papers)
- 08 Whether price list inclusive of Excise Duty : _____
- 09 Maximum discount offered on manufacturers : _____
pricelist
- 10 Validity of the effective Price list(Current Price : _____
list) (validity must be indicated)
- 11 (a) Income Tax, PAN No. : _____
- (in the name of firm/company & not individual)
- Latest copy(self certified) of Return files to
Income Tax Deptt.
- 12 Whether product catalogue is in circulation, if so : _____
Please enclose at least one copy. After
acceptance, more copies will have to be
submitted
- 13 State whether business/dealing with you have : _____
been Currently banned by any Ministry/Dept .of
Central Govt. or any State Govt. If so, give details _____
- 14 Please indicate name & full address of your : _____
Banker _____

15 In case you wish to enter in to rate contract for imported goods, please furnish details:

Name of the Principal firm	Brand/Make of the goods	Date of acquiring dealership	Date of expiry Of Dealership	Prices in foreign currency or in Indian Rupees	Whether Certified copy of Dealership enclosed (Say Yes/No)

16 Name & address of dealers, if any, should be enclosed along with authorization certificate with this form :

17 Trade Discount along with certificate stating that the firm has not offered higher discount to any of their customers. :

18 Any other information vital for entering in to rate contract :

19 Non-Refundable fee details:

DD For **Rs. 1,500/-** drawn in favour of " ICAR Unit-IIMR ", Hyderabad

Drawee Bank & Branch _____ dated: _____

Dated:

Signature of the Authority
Competent to sign. Along with seal

Place:

TERMS & CONDITIONS FOR RATE CONTRACT

1. No equipment, apparatus, Gel electrophoresis apparatus and Analytical services etc. are covered under the rate Contract.
2. The packing, freight, forwarding, insurance charges, if any, will not be borne by the purchaser. Similarly any loss, damage, pilferage etc. of the material on transit will be sole responsibility of the supplier. The defective supply, breakage(s) if any, is to be replaced by the supplier within 7 days without any freight/transport charges.
3. The delivery supply will be made on F.O.R. basis to the Indian Institute of Millets research Rajendranagar, Hyderabad-30 or its regional Centre at Solapur, Maharashtra as per the supply order
4. Sales Tax/VAT, Excise Duty and other Govt. levies will be paid extra as applicable under rule.
5. The supply of material will have to be completed within **30 days** from the date of receipt of the purchase order. In exceptional case of emergency preventing the supply due to genuine factors beyond control, the delivery schedule advancement may be accepted with approval of the competent authority. But, due justification and circumstantial evidences are necessary. In case of delay or non-compliance of this order **liquidated damages will be levied @ 2% per week subjected to maximum of 10% of the order value.** After 10 week's orders shall stand cancelled automatically.
6. No payment will be made in advance even through Bank. But the payment will be released within 30 days through the mode of E-payment only after receiving goods in full in satisfactory conditions. Triplicate pre-receipted bills affixing revenue stamp, should be sent to the Director IIMR. No interest will however, be payable in case of delay payments.
7. Payment will be made according to the current pricelist as accepted by the IIMR under rate contract and no price revision in rate (on higher side) will be accepted during the period of rate contract.
8. The order will be placed as per requirement irrespective of value of the order.
9. The firm may supply the required items as per unit price mentioned in the pricelist.
10. Any dispute arising between the manufacturer and the purchaser will be referred to institute for which sole arbitration decision thereof shall be final and binding upon the parties i.e. manufacturer/supplier and purchaser.
11. Supply should be made in full against the order and no part supply will be accepted. In exceptional circumstances, Part Supply may be accepted with approval of the Competent Authority at IIMR.
12. No payment will be made for unsatisfactory supply.

13. The articles should be securely packed to avoid damages etc., in transit.
14. Supply to be made from the latest batch of production with maximum life period in original packing.
15. In case the proposal is accepted, the firm shall sign an agreement on non-judicial stamp paper with us while entering into rate contract.
16. The Director, IIMR reserves the right to cancel the rate contract at any time without assigning reasons.
17. The rate contract will be valid for a period of One Year from the date of Signing of agreement. However, the Period may be extended for further Period not more than One Year on mutually agreed terms as per rules & regulations.
18. A certificate is to be given by the applicant that the price list supplied is the only one in circulation.
19. Printed and bound current effective price list duly signed & certified by the authorized signatory must be sent.
20. All questions, disputes or difference under, out or in connection with the contract, if concluded shall be subject to the executive jurisdiction of the court within the local limits of Hyderabad.
21. In case of discrepancy between unit prices and total price, the unit price shall prevail.
22. In case of supply of goods made through dealer, their name and postal address e-mail ID & Contact number may be declared / indicated.
23. Wherever applicable minimum warranty should be one year.

(SK Singh)
Admn. Officer