

CENTER ON RABI SORGHUM
(ICAR-Indian Institute of Millets Research)
NH-9, Bypass, Shelgi, SOLAPUR- 413 006, Maharashtra



F.No.15(1)/Admn/Tender/CRS/15-16

Date: 17-2-2016

ENQUIRY

To _____

Dear Sir,

Sub:- Quotation/Tender for supply field research articles under CRP-Agro-Biodiversity project at Centre on Rabi Sorghum (ICAR-IIMR), Solapur –reg

We are interested to take up the **Purchase of field research articles under CRP-Agro-Biodiversity project at Centre on Rabi Sorghum (ICAR-IIMR), Solapur**. Detailed specifications, quantity required etc, are as per Annexure – I. Please forward your quotation in **two-way bid system** in a sealed cover with super scribing of enquiry number and date addressed to the Officer In charge, Centre on Rabi Sorghum (ICAR-Indian Institute of Millets Research), NH-9 Bypass, Shelgi, Solapur-413 006 (Maharashtra).

Enquiry should be submitted in sealed envelope. The envelope shall be addressed to the **Officer In charge, Centre on Rabi Sorghum (ICAR-Indian Institute of Millets Research), NH-9 Bypass, Shelgi, Solapur-413 006 (Maharashtra) (Purchaser)** and it should also bear the tender enquiry number and name of the **Purchase of of field research articles under CRP-Agro-Biodiversity project at Centre on Rabi Sorghum (ICAR-IIMR), Solapur**

A Demand Draft of **Rs.200/-** towards enquiry fees and **Rs.2000/** towards EMD in form of DD in favour of **Officer Incharge, Centre on Rabi Sorghum, Solapur** Account payable at **Solapur** should be enclosed with technical bid otherwise your enquiry will not be considered. In case of non supply of order as per purchase order/supply order the EMD will be forfeited.

Date and time for submission of quotation – on or before 4-3-2016 upto 11.00 AM

Date and time for opening of technical bid: 4-3-2016 at 11.30AM

Date and time for opening of financial bid: 5-3-2016 at 2.00 PM

In the event of date specified proposal submission for Enquiry Receipt declared as closed holiday for Office, the due date for the submission of the Enquiry will be the following working day.

PROPOSAL SUBMISSION:

Interested bidders should submit both technical and financial proposals in two parts namely.

A Technical Proposal -- Part “A”- Annexure -I

B Financial Proposal -- Part “B” Annexure- II

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The technical and financial proposal must be submitted in two separate sealed envelopes indicating clearly on envelopes as **“TECHNICAL PROPOSAL”** and **“FINANCIAL PROPOSAL”**. Financial proposal to indicate a warning **“DO NOT OPEN WITH THE TECHNICAL PROPOSAL”**. The envelopes containing the Technical and Financial Proposals shall be placed into an outer envelope and sealed. This outer envelope shall bear the title of the assignment **“Quotation for supply of field research articles under CRP-Agro-Biodiversity project at Centre on Rabi Sorghum (ICAR-IIMR), Solapur”**.

Technical Proposal should be prepared considering the detailed specifications of the work as mentioned Annexure-I. On the basis of detailed specification a check list is attached as **Annexure-I & III** which must be submitted only along with the technical proposal, duly signed and sealed. The samples for The technically qualified bidders will be informed the date & time of opening of Financial Bid.

FINANCIAL PROPOSAL CONTENT

1. Financial proposal (In Indian Rupees) should be in the form of a lump sum amount inclusive of all taxes etc., for the said **“Purchase of field research articles under CRP-Agro-Biodiversity project at Centre on Rabi Sorghum (ICAR-IIMR), Solapur”** and should be submitted in the attached Annexure – II only.

Yours faithfully,

Officer In-Charge
CRS (IIMR), Solapur

Technical Bid

S. No	Description of Material/ Specification	Quantity (nos.)	Yes/No
1.	Sorghum Pollinating bags (size 42 x 14 x 6 cm), machine made 60 gsm star paper)	1,00,000	
2	Nylon net Selfing bag Size 35 x17 cm Size 45x 30 cm	6000 5000	
3	Golden yellow Seed Packet thick quality 15x8cm	5000	
4	Yellow Metal fold Seed packet Size 13cm x 8cm Size 18cm x 10cm	5000 5000	
5	Markin Cloth bag superior quality 1 kg capacity size 30 x 17cm 2 kg capacity size 37 x 22cm 3 kg capacity size 40 x 25cm 5 kg capacity size 45 x 30cm 10 kg capacity size 52 x 35cm	2000 1000 1000 1000 100	
6	Luggage label No.3 Eyeleted 8 x 4 cm No.4 Eyeleted 10 x 5cm	5000 5000	
7	Field note book	12	
8	Laboratory Apron Terri cot Standard size	12	
9	Bird Scaring Ribbon	20 kgs	
10	Observation sheet sunlit bond paper	5000	
11	Germination paper 45 x 28cm imported quality 45 x 28 cm special quality	10kg 10 kg	
12	Plastic Portray for Seedling of 50 Cavities	20	

Before submitting the quotation you are requested to read the detailed instructions mentioned overleaf.

Date: _____

Place: _____

Signature of authorized representative of firm with Name & Seal

Name: _____,
Email _____,
Ph.No.(Office) _____,
Cell _____,

Financial Bid

S No	Description of Material/ Specification	Quantity (nos.)	Unit Price	Total Amount	VAT/T AX	Grand Total
1.	Sorghum Pollinating bags (size 42 x 14 x 6 cm), machine made 60 gsm star paper)	1,00,000				
2	Nylon net Selfing bag Size 35 x17 cm Size 45x 30 cm	6000 5000				
3	Golden yellow Seed Packet thick quality 15x8cm	5000				
4	Yellow Metal fold Seed packet Size 13cm x 8cm Size 18cm x 10cm	5000 5000				
5	Markin Cloth bag superior quality 1 kg capacity size 30 x 17cm 2 kg capacity size 37 x 22cm 3 kg capacity size 40 x 25cm 5 kg capacity size 45 x 30cm 10 kg capacity size 52 x 35cm	2000 1000 1000 1000 100				
6	Luggage label No.3 Eyeleted 8 x 4 cm No.4 Eyeleted 10 x 5cm	5000 5000				
7	Field note book	12				
8	Laboratory Apron Terri cot Standard size	12				
9	Bird Scaring Ribbon	20 kgs				
10	Observation sheet sunlit bond paper	5000				
11	Germination paper 45 x 28cm imported quality 45 x 28 cm special quality	10kg 10 kg				
12	Plastic Portray for Seedling of 50 Cavities	20				

Note:

- 1) Items should be delivered at Centre on Rabi Sorghum, NH-9 Bypass, Shelgi, Solapur 413 006 (MS)
- 2) Sales tax/VAT should be indicated clearly.
- 3) Prices should be quoted only in Indian rupees
- 4) The Grand Total of rates of each unit of all types of items must be mentioned both in Figures and words otherwise the bid will be treated as rejected.

We are herewith undertaking that the details provided above are true and to abide by the terms and conditions contained in the bid document of CRS (IIMR), Solapur.

Date: _____

Place: _____

Signature of authorized representative of firm with Name & Seal

Name: _____,
Email _____,
Ph.No.(Office) _____,
Cell _____

IMPORTANT INSTRUCTIONS

1. No advance payment will be made.
2. The price quoted should be F.O.R, NH-9, Bypass, Shegli, Solapur 413 006, preferably door delivery to CRS (IIMR), Solapur premises.
3. Your rate(s) should include packing forwarding etc. The sales tax etc., should be clearly indicated separately wherever chargeable.
4. Payments will be made RTGS/electronically within 30 days after the receipt of materials in good condition & satisfactory report by the indenter. The bidders are requested to attach a copy of RTGS details along with Financial Bid for making online payment through RTGS.
5. The acceptance of the quotation will rest solely with the Officer Incharge, Centre on Rabi Sorghum (IIMR), Solapur/Director, IIMR and reserves the right to reject or partially accept any or all the quotations received without assigning any reasons thereof.
6. Time is the essence of the order as our requirements are connected with time targeted research programme, or other assignments. The date of delivery should be strictly adhered to. Liquidated damages will be levied as per ICAR/Govt. of India orders from time to time, the delivery schedule is not adhered to. Part supplies will not be accepted under any circumstances.
7. YOUR QUOTATION SHOULD BE VALID ATLEAST FOR THREE MONTHS (90DAYS) FROM THE DATE OF SUBMISSION.
8. This office will not be held responsible for any postal delay.
9. You should also prepare to deposit security money in case of finalization of the order in our favour.
10. Submit your RTGS details along with the Financial Bid only.
11. Any disputes arising out of this order will be subject to the jurisdiction of Solapur district.

Check list

Minimum requirements to be checked at the time of opening technical proposal by the committee

1	Enquiry/Tender fees DDNO _____ Dt _____	Yes/No	Page No.
2.	EMD DD.No. Dt:	Yes/No	
3.	Validity of the quotation :90 Days	Yes/No	
4.	Delivery period : 3-4 weeks	Yes/No	
5.	ORIGINAL- Tender form must be submitted duly signed and Stamped on each page	Yes/No	
6.	One supplier one Quotation only	Yes/No	
7.	Tax identification number copy of registration Certificate	Yes/No	
8.	Price Quote must be in the format enclosed Annex-II	Yes/No	
9.	The annual gross turnover of the firm should not be less than Rs.10,00,000 at least for three years during last five years Copy of IT returns and copy of Annual Accounts Certified by CA or self attested must be enclosed as proof) 2014-2015 2013-2014 2012-2013 2011-2012 2010-2011 (Pl. enclose copies of ITRA/Audited balance sheet and Profit & Loss account etc.,)	Yes/No	

Place:

Date:

Signature of the bidder

Name: -----

Seal and Stamp-----