



DIRECTORATE OF SORGHUM RESEARCH

(Indian Council of Agricultural Research)
Rajendrnagar, Hyderabad-500 030

No. 4(616)Admn/12

Dt.04.01.2014

TENDER NOTICE

Sealed tenders are invited on behalf of Director, DSR, Hyderabad from reputed and registered service providing contractors who possess the following documents for outsourcing the works given in **Schedule – I** of this notification.

1. Registration with Labour Commissioner
2. Registration with ESI & EPF office with code nos.
3. Registration with Service tax
4. Income tax clearance / PAN card

The estimated cost is worked out on the basis of minimum manpower requirement, provisions of Minimum Wages Act and statutory liabilities. Hence, the rate quote below the estimated cost may not be acceptable to us. It is also to mention that the Contractor has to fulfill all the terms and conditions as applicable to the Labour Act, ESI / EPF / Service Tax / IT, etc., and DSR will not have any responsibility on this account. The Contractor will be the employer for the labourers who are deployed for undertaking the works given in Schedule – I and DSR will not have Employee – Employer relationship with the workers.

In case the above terms and conditions are acceptable, the Schedule – I (4th page of this file) may be submitted to this office duly quoting the rates for each item in a sealed cover as your tender addressed to the Director, DSR, Hyderabad along with an EMD of Rs. 5,000=00 and Rs. 200=00 towards tender form cost in the form of DD drawn in favour of “ICAR Unit DSR, Hyderabad” for our consideration. This contract is for a period of 1 year initially and liable to be extended for one more year subject to the satisfactory services.

NOTE: The selection of the lowest quote will be made after giving weightage to the mostly used operations as per Schedule – I. The decision of the Director, DSR will be the final and binding on the Contractor.

Time & date of pre-bid conference: 20.01.2014 on 11:00 hours

Time and date of receipt of tenders: 25.01.2014 up to 12:00 hours

Time and date of opening of tenders: 25.01.2014 on 13:00 hours

The following documents to be enclosed for verification:

1. Copy of the registration of the firm
2. Copy of the license
3. Copy of the Service Tax Registration
4. Copy of the Registration of the ESI
5. Copy of the PAN No. allowed by Income Tax authorities
6. List of the Clients
7. Statement showing the breakup of the rates quoted

[Saroj Kumar Singh]
Administrative Officer

Terms and Conditions:-

- 1) This Contract will be commencing from the date of signing the agreement.
- 2) This contract is liable to be withdrawn at any time without any notice
- 3) The works as shown in the Schedule – I will be awarded on **“work contract” basis** only and will have to be carried out in consultation with the respective in-charges.
- 4) The seasonal nature of the work has to be given top priority
- 5) The workers deployed by the contractor will not have any employee – employer relation with the Director or any staff of this Directorate.
- 6) Workers are to be paid strictly as per the minimum wages act circulated by the ALC (C) Vidyanagar, Hyderabad. As and when the wages are revised by RLC (C), Hyderabad, the revised rate shall be paid by the contractor.
- 7) The contractor will be the employer for the manpower deployed at this Directorate and accordingly, the contractor needs to complete all legal formalities.
- 8) The workers are to be issued with identity card and also ESI card.
- 9) The workers have to display identity card as and when they enter into DSR campus.
- 10) This Directorate will not be responsible for any Labour dispute.
- 11) The ‘work contract’ is given and will be carried out in our campus, DSR will be the Principal employer. Accordingly, the payments made to the workers will be watched over by the designated officers of DSR.
- 12) The payment to the workers is to be made by Bank Transfer (Online Payment) on or before 7th of the following month as per the labour law in presence of the nominated officer of DSR.
- 13) The contractor has to furnish a security deposit of Rs. 2,00,000/- in the form of DD in favour of “ICAR Unit DSR Hyderabad” payable at Hyderabad. In the event of non-deposition of the same, the earnest money will be forfeited.
- 14) No interest on security deposit and earnest money deposit shall be paid by the director to the contractor.
- 15) The contractor needs to enter into an agreement on receipt of this contract.
- 16) The rates quoted by the contractor are inclusive of EPF, ESI, Service Tax and Service Charges (benefit of the contractor).
- 17) Proof of payment of statutory obligations such as EPF, ESI along with a copy of relevant form indicating details of amount deposited against each individual in all categories and also service tax and any other applicable tax needs to be submitted along with the bill and whenever asked by the office.
- 18) For any clarifications, the Director, DSR, Dr. K. Srinivasa Babu and Dr. SS Rao may be contacted.
- 19) Director, DSR has the right to accept or reject the tenders without assigning any reason.

- 20) Since the different works as mentioned in Schedule – I will be awarded on 'Work Contract' basis only, the workers deployed by the contract do not have any right to demand / claim their wages and statutory obligations directly with this Directorate.
- 21) Contractor is responsible for payment of EPF, ESI of the workers deployed by him and service tax as applicable.
- 22) The Tenderer / contractor will discharge all his legal obligations in respect of the workers deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the DSR from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of DSR shall be final and binding on all contractors.

DIRECTOR



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Schedule – I: Names of farm operations under different category and their weightage

Name of operation	Category	Weightage (%)
A1) Threshing / 100 panicles	A	30
A2) Weeding before interculture / ha		
B1) Bird scaring / ha / day	B	25
C1) Glassware cleaning (100 no. / day)	C	20
C2) Harvesting / 100 panicles in research plot		
C3) Seed cleaning / 50 kg		
C4) Selfing / ha		
D1) Grass cutting / ha	D	15
D2) Pot filling with soil / cubic feet		
D3) Seed packeting / 100 packets		
D4) Sowing / ha		
D5) Thinning / ha		
D6) Tiller cuttings / ha		
E1) Collection of sorghum stubbles / ha	E	10
E2) Digging of pits or channel / cubic feet		
E3) Emasculation / 6 panicles		
E4) Fertilizer application / ha		
E5) FYM spread / ha		
E6) Jungle cleaning / ha		
E7) Layout of field experiment / ha		
E8) Load / unload Fertilizer bags (100 bags of 50 kg each)		
E9) Load / unload Fertilizer bags (50 bag of 100 kg each)		
E10) Parthenium removal (50 kg / day)		
E11) Pollination / 200 panicles		
E12) Repair of damage of fencing / metre		
E13) Sample preparation, grinding (50 no. / day)		
E14) Shifting of pipeline for irrigation / ha		
E15) Spraying / ha		
E16) Weeding after interculture / ha		
E17) Watering of tree saplings / 100 trees		
E18) Granules application / ha		
E19) Bulk harvesting / ha		