

DIRECTORATE OF SORGHUM RESEARCH
(Formerly NATIONAL RESEARCH CENTRE FOR SORGHUM)
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)

Rajendranagar, Hyderabad-500030

Phone: 040-20025599, 24015349, 24018651, Fax: 091-040-24016378

File No: 4-39/2013-14/ST

Date: 13.05.2013

ENQUIRY

To

Dear Sir,

Sub: Quotation for Printing of “Sorghum Times” Newsletter: - reg.

We are interested in awarding the Printing of “Sorghum times” Newsletter, as per the specifications indicated below. Please forward your quotation in a sealed cover with superscription of enquiry number and date addressed to the Director, DSR, Rajendranagar, Hyderabad- 500 030, immediately and positively by **31-05-2013**.

1. Printing of “Sorghum Times” Newsletter.

Specifications

Paper type : **130 GSM Foreign art paper of best quality**
Paper size : **220 x 280mm**
Multi-colour printing : **4 colour, best printing quality**
No. of photographs and graphs : **10 approx.**
No. of copies : **500 copies**
No. of pages : **Please quote separately for 4 pages newsletter and 8 pages news letter**

BEFORE SUBMITTING THE QUOTATION, you are requested to read the detailed instructions mentioned overleaf.

****RATE QUOTED SHOULD INCLUDE CHARGES FOR PLATE MAKING, PAGE MAKING & SETTING, DRUM SCANNING, PHOTOGRAPHS SCANNING, PERFECT BINDING, TRIMMING, TRANSPORTATION, TAXES AND ANY OTHER RELATED CHARGES.**

Yours faithfully

(Saroj Kumar Singh)
Administrative Officer

IMPORTANT INSTRUCTIONS

1. No advance payment will be made.
2. We are exempted from payment of E.D.vide Government Notification No. 10/97 central excise Dated: 1st march 1997.
3. The last date for receipt of quotations is **31-05-2013**.
4. Payments will be made by electronically within 30 days, only on receipt of the stores in good condition.
5. The acceptance of the quotation will rest solely with the Director, DSR and reserves the right to reject or partially accept any or all the quotations received without assigning any reasons thereof.
6. **YOUR QUOTATION SHOULD BE VALID ATLEAST FOR THREE MONTHS FROM THE DATE OF SUBMISSION.**
7. This office will not be held responsible for any postal delay.
8. You should also prepare to deposit security money in case of finalization of the order in your favour.