



## DIRECTORATE OF SORGHUM RESEARCH

(Indian Council of Agricultural Research)

Rajendrnagar, Hyderabad-500 030

No. 4(616)Admn/12

Dt.04.02.2014

### **TENDER NOTICE**

Sealed tenders are invited on behalf of Director, DSR, Hyderabad / Officer In-charge, Off Season Nursery, Warangal from reputed and registered service providing contractors who possess the following documents for outsourcing the works at Off Season Nursery, Warangal as given in **Schedule – I** of this notification.

1. Registration with Labour Commissioner
2. Registration with ESI & EPF office with code nos.
3. Registration with Service tax
4. Income tax clearance / PAN card

The estimated cost is worked out on the basis of minimum manpower requirement, provisions of Minimum Wages Act and statutory liabilities. Hence, the rate quote below the estimated cost may not be acceptable to us. It is also to mention that the Contractor has to fulfill all the terms and conditions as applicable to the Labour Act, ESI / EPF / Service Tax / IT, etc., and DSR will not have any responsibility on this account. The Contractor will be the employer for the labourers who are deployed for undertaking the works given in Schedule – I and DSR, OSN, Warangal will not have Employee – Employer relationship with the workers.

In case the above terms and conditions are acceptable, the Schedule – I may be downloaded and submitted to this office duly quoting the rates for each item in a sealed cover as your tender addressed to the Director, DSR, Hyderabad along with an EMD of Rs. 5,000=00 and Rs. 200=00 towards tender form cost in the form of DD drawn in favour of “ICAR Unit DSR, Hyderabad” for our consideration. This contract is for a period of 1 year initially and liable to be extended for one more year subject to the satisfactory services.

**NOTE:** The selection of the lowest quote will be made after giving weightage to the mostly used operations as per Schedule – I. The decision of the Director, DSR will be the final and binding on the Contractor.

**Time & date of pre-bid conference: 20.02.2014 on 11:00 hours**

**Time and date of receipt of tenders: 25.02.2014 up to 12:00 hours**

**Time and date of opening of tenders: 25.02.2014 on 13:00 hours**

The following documents to be enclosed for verification:

1. Copy of the registration of the firm
2. Copy of the license
3. Copy of the Service Tax Registration
4. Copy of the Registration of the ESI
5. Copy of the PAN No. allowed by Income Tax authorities
6. List of the Clients
7. Statement showing the breakup of the rates quoted

**[Saroj Kumar Singh]**  
**Administrative Officer**

**Terms and Conditions:-**

- 1) This Contract will be commencing from the date of signing the agreement.
- 2) This contract is liable to be withdrawn at any time without any notice
- 3) The works as shown in the Schedule – I will be awarded on “**work contract**” basis only and will have to be carried out in consultation with the Officer In-charge, OSN, Warangal.
- 4) The seasonal nature of the work has to be given top priority
- 5) The workers deployed by the contractor will not have any employee – employer relation with the Director or any staff of this Directorate.
- 6) Workers are to be paid strictly as per the minimum wages act circulated by the RLC (C) Vidyanagar, Hyderabad. As and when the wages are revised by RLC (C), Hyderabad, the revised rate shall be paid by the contractor.
- 7) The contractor will be the employer for the manpower deployed at OSN, Warangal and accordingly, the contractor needs to complete all legal formalities.
- 8) The workers are to be issued with identity card and also ESI card.
- 9) The workers have to display identity card as and when they enter into OSN campus.
- 10) This Directorate will not be responsible for any Labour dispute.
- 11) The ‘work contract’ is given and will be carried out in OSN Campus – Director, DSR will be the Principal employer. Accordingly, the payments made to the workers will be watched over by the designated officers of DSR/ OSN Warangal.
- 12) The payment to the workers is to be made by Bank Transfer (Online Payment) on or before 7<sup>th</sup> of the following month as per the labour law in presence of the nominated officer of DSR.
- 13) The contractor has to furnish a security deposit of Rs. 50,000/- in the form of DD in favour of “ICAR Unit DSR, Hyderabad” payable at Hyderabad. In the event of non-deposition of the same, the earnest money will be forfeited.
- 14) No interest on security deposit and earnest money deposit shall be paid by the director to the contractor.
- 15) The contractor needs to enter into an agreement on receipt of this contract.
- 16) The rates quoted by the contractor are inclusive of EPF, ESI, Service Tax and Service Charges (benefit of the contractor).
- 17) Proof of payment of statutory obligations such as EPF, ESI along with a copy of relevant form indicating details of amount deposited against each individual in all categories and also service tax and any other applicable tax needs to be submitted along with the bill and whenever asked by the office.
- 18) For any clarifications, the Director, DSR and Dr. AV Umakanth, Officer In-charge, OSN, Warangal may be contacted.
- 19) Director, DSR has the right to accept or reject the tenders without assigning any reason.
- 20) Since the different works as mentioned in Schedule – I will be awarded on ‘Work Contract’ basis only, the workers deployed by the contract do not have any right to demand / claim their wages and statutory obligations directly with this Directorate.

- 21) Contractor is responsible for payment of EPF, ESI of the workers deployed by him and service tax as applicable.
- 22) The Tenderer / contractor will discharge all his legal obligations in respect of the workers deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The contractor shall indemnify and keep indemnified the DSR from any claims, loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of DSR shall be final and binding on all contractors.

DIRECTOR

**SCHEDULE - I**

Sl.No.	Item	Group	Weightage (%)	Rates quoted by the tenderer
A1	Night Watch at farm, Pump house, office, etc.,	A	35%	
A2	Day Watch at farm, pump house, office. Etc.			
A3	Bird scaring / one hectare			
B1	Weeding / one hectare	B	30%	
B2	Field / Lab observations, etc. / per day basis			
B3	Selfing / one hectare			
B4	Threshing of 100 panicles			
B5	Field operation for sowing (Deep ploughing			
C1	Sowing / one hectare	C	20%	
C2	Irrigation / one hectare			
C3	Harvesting / one hectare			
C4	Thinning / one hectare			
C5	Fertilizer Application / one hectare			
C6	Spraying / one hectare			
C7	Cross pollination / one hectare			
C8	Insecticide, granule application, leaf whorls, etc.,			
C9	Seed cleaning / 50kg			
D1	Inter-cultivation / ha with own bullocks	D	15%	
D2	Spreading farm yard manure / one hectare			
D3	Inter-cultivation / ha with own tractor			
D4	Seed packeting / 50 packet			
D5	Grass cutting / one hectare			
D6	Loading / unloading / 50 kg bags			
D7	Other miscellaneous farm work (like peg making, grass cutting, fencing repair) per day basis			