



भारतीय कदन्न अनुसंधान संस्थान INDIAN INSTITUTE OF MILLETS RESEARCH



(Indian Council of Agricultural Research)

Rajendranagar, Hyderabad-500 030, Ph: 040-24599331/ 040-29885838

DETAILED NOTIFICATION

Eligible and interested candidates are invited for a walk-in-interview (virtual) to be held online, at ICAR – Indian Institute of Millets Research, Rajendranagar, Hyderabad, on 2nd & 3rd December 2021 from 10:30 A.M. onwards for recruitment of the following positions under the below mentioned projects as per the details given below.

Date of interview:

02/12/2021 At 10:30 AM	Project Manager	03/12/2021 At 10:30 AM	Research Associate
	Research Manager (Food Technology)		Senior Research Fellow (SRF)
	Marketing Manager		Research Executive

Name of the post	Project Manager
Project	MoFPI-PMFME
Emoluments	Rs. 1,00,000/- Per month (Consolidated)
<p>Essential Qualifications:</p> <ul style="list-style-type: none"> • Master's degree in the Food Technology/ Food Science and Nutrition/Food chemistry/ Agrl.Process Engineering/ Economics/ Agribusiness management/Commerce with Minimum 60% marks. • 4-6 years' experience in Millet processing units <p>Desirable Qualifications:</p> <ul style="list-style-type: none"> • Experience in FMCG/ Food Sector, experience in handling of millets processing machinery, primary processing machinery, commissioning and scheduling, working knowledge on lab equipment, Value added product costing and documentation skills. • Development of Business plans, Marketing plans, preparing DPRs, etc. • Expertise in establishing millet processing lines and product development • Proficiency in English, and handling computer software MS-Office. • Willing to travel for field visits in various project related states. <p>Roles and Responsibilities:</p> <p>1. Planning, executing and supervising administration and operations of the entire project on a regular basis.</p> <ul style="list-style-type: none"> ▪ Coordination with the management & various other stakeholders and communicate the status and progress of the project in consultation with the PI ▪ Plan for Utilisation of budget and preparation of financial statements in consultation with PI ▪ Predict resources needed to achieve the objectives and manage resources in an effective and efficient manner- Ingredients procurement and linkages with FPO's ▪ Establishing Backward and forward linkages ▪ Establishing Pilot plants replicating Nutrihub model ▪ Coordinating with other stakeholders in various states, at National level and State level ▪ Develop and manage a detailed project schedule and work plan of the project. ▪ Streamlining Research leadership for efficient output and supervising the team on need basis. ▪ Managing contracts and tenders with vendors and suppliers by assigning tasks and communicating expected deliverables. ▪ Utilize industry best practices, techniques, and standards throughout entire project execution. ▪ Measure project performance and identify the areas for improvement. ▪ Demonstrate the ability to foresee, plan and self-correct any pending project risks which may impede progress or budget, and thereby determine and take corrective and appropriate action. ▪ Define success and manage milestone deliverables as per prescribed deadlines with clear plans & proposals, and empowering the team to be responsible for delivery. 	

	<ul style="list-style-type: none"> ▪ Handle lab equipment and different machinery including cereals processing machinery, post-harvest machinery, primary processing machinery etc. ▪ Frequently update all project-related documentation, status reports and stakeholder management throughout the lifecycle of the project. ▪ Motivating staff to accomplish their routine tasks. ▪ Organize workshops, conferences, exhibitions, training programmes and other such events to promote the activities of the organization and the project. ▪ Represent the organization and the project at different professional Forums and Conferences. ▪ Estimate and prepare product costing based on the costs of raw materials and manufacturing to ensure the production of profitable products. ▪ Travel to field visits, exposure trips to have a better understanding of the latest developments and needs of the project and Transfer IIMR technologies to micro units. ▪ Any other work allocated by PI/CEO or other designated authority from time to time.
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	Name of the post	Research Manager (Food Technology)
	Project	MoFPI-PMFME
	Emoluments	Rs. 80,000/- Per month (Consolidated)
2.	<p>Essential qualifications:</p> <ul style="list-style-type: none"> • Master’s Degree in Food Technology/Food Science & Nutrition/Microbiology/Agribusiness Management/ Food Engineering with minimum of 60% marks. • PhD degree will be an additional qualification. • 2-3 years research experience in relevant field. <p>Desirable Qualifications:</p> <ul style="list-style-type: none"> • Experience in FMCG/ Food Sector, basic knowledge in cereals processing machinery, postharvest machinery, primary processing machinery, also able to handle incubation, startups, ability to analyze data and documentation skills. • Proficiency in English, and sufficient knowledge in MS-Office and computer usage. • Willing to travel for field visits to micro processing units from various states • Prior experience in premier institutes such as NIFTEM/CFTRI/IIT’s <i>etc</i> will be added advantage <p><u>Roles and Responsibilities:</u></p> <ul style="list-style-type: none"> ▪ Design and development of new processed food products and recipes. ▪ Work closely with the product development and production teams to help deliver factory-ready products. ▪ Basic studies on Shelf life enhancement of milled and value added products of millets ▪ Research on the latest trends and technologies, and understand the consumer markets. ▪ Devise, new product specifications, product development, quality parameters, shelf life etc. ▪ Design and development of packing, packaging and labelling materials. ▪ Re-evaluating the existing product line and making necessary changes wherever required. ▪ Conducting various study and surveys to understand changing needs, food preferences and taste trends of the consumers. ▪ Coordinate with technical and commercial departments in procurement, sales, technical services, production and marketing & distribution. ▪ Coordinate with different stakeholders of Food Technology including research institutions and food inspection agencies. ▪ Monitor and improve the safety and quality control procedures and parameters at different stages, from the raw material stage to the finished product. Manage and oversee the safety, quality and legality of food produced. ▪ Collaborating with various stakeholders in the value-chain to promote and maintain the visibility of the organization. ▪ Organize workshops, conferences, exhibitions, training programmes and other such events to promote the activities of the organization and the project. ▪ Represent the organization and the project at different professional Forums and Conferences. ▪ Project reporting and documentation in terms of publishing research articles and popular literature ▪ Travel to field visits and exposure trips to have a better understanding of the latest developments and needs of the project. 	

	<ul style="list-style-type: none"> Any other work allocated by PI/CEO 	
3.	Name of the post	Marketing Manager
	Project	MoFPI-PMFME
	Emoluments	Rs. 50,000/- Per month (Consolidated)
	<p>Essential Qualifications:</p> <ul style="list-style-type: none"> Masters in in Agribusiness management with one year food processing knowledge or Msc in Food technology/food engineering with one year experience in agri business management or B.Tech in Food Tech/ Food Engineering with at least 2-3 years' experience with 60% in Basic degree. <p>Desirable Qualifications:</p> <ul style="list-style-type: none"> Business development skills and handling of HR and production skills for running micro enterprises/MSME Ability to analyze statistical data and handling of statistical tools like MS-EXCEL Proficiency in English, Hindi and sufficient knowledge in MS-Office. Willing to travel to field sites across various states in the country Working with Startups will be added advantage Strive for maximum return on investment and excel in profit-oriented decisions Demonstrate a strong ability to strengthen cost-profit ratios <p>Roles and Responsibilities:</p> <ul style="list-style-type: none"> Coordinate with activities of the project in micro enterprises for making them viable with better business plans Execute operationalisation of production facility for optimal resource utilisation and cost reduction measures for simulating Nutrihub, ICAR-IIMR Collaborate with internal and external stakeholders to forecast, plan and facilitate on-time materials to the production line as and when required, avoiding disruption to production Establish positioning, identify target audiences, and develop marketing plans with specific objectives across different channels and segments. Exploring possibilities of entering into partnerships with national and international agencies working in the field of food technology. Maintain and update the website, social media pages and YouTube channel of the organization on a regular basis. Create and maintain content, publish blogs & articles and prepare reports on regular basis. Able to handle the millet promotion of activities both Micro units and Nutrihub Analyze customer insights, consumer trends, market analysis, and marketing best practices to build successful strategies. Organize workshops, conferences, boot camps, exhibitions, training programmes and other such events to promote the activities of the organization and the project. Travel to field visits and exposure trips to have a better understanding of the latest developments and needs of the project. Any other work allocated by PI/ CEO or other designated authority from time to time. 	
4.	Name of the post	Research Associate
	Project	NAIF-ABI
	Emoluments	Rs. 49,000/-+HRA (For Master's degree holders) Rs. 54,000/- +HRA (For PhD Holders) **HRA as per ICAR rules and regulations
	<p>Essential Qualifications:</p> <p>With Doctoral Degree: Ph.D. Degree in Food Technology /Food Sciences & Nutrition/ Food Chemistry (Or)</p> <p>With Master's degree holders: Master's degree in the relevant subject with 4/5 years of Bachelor's degree having 1st division or 60% marks or equivalent overall GPA, with at least three years of research experience as evidenced from Fellowship/ Associate ship/ Training/ other engagements and one research paper in Science Citation Index (SCI / NAAS rated (≥4.0) Journal.</p>	

	Desirable Qualifications: <ul style="list-style-type: none"> • Experience in new product development, working knowledge on advanced food processing techniques and knowledge in isolation of plant proteins, nano particles application in product development especially with reference to millets; food chemistry and nutrition; expertise in handling lab instruments, ability to analyze statistical data and proven documentation skills. • Proficiency in English, and knowledge in MS-Office and computer usage. • Willing to travel to field sites also 	
5.	Name of the post	Senior Research Fellow (SRF)
	Project	NAIF-ABI
	Emoluments	Rs. 31,000/- + HRA (HRA as per ICAR Guidelines)
	Essential qualifications: <ul style="list-style-type: none"> • Master's degree in the Food Technology/ food science and nutrition. Food chemistry, Candidates having Post Graduate degree in Basic Sciences with 3 years Bachelor's degree and 2 years Master's Degree should have NET qualification and 2 years research experience. Having secured 60% marks in qualifying degree. Desirable Qualifications: <ul style="list-style-type: none"> • Experience in new product development, advanced food processing techniques and knowledge in plant proteins, nano particles application in product development especially with reference to millets; food chemistry and nutrition; expertise in handling lab instruments, ability to analyze statistical data and documentation skills. • Proficiency in English, and MS-Office • Willing to travel 	
6.	Name of the post	Research Executive
	Project	APEDA
	Emoluments	Rs. 35,000/- Per month (Consolidated)
	Essential qualifications: Master's degree in Food Chemistry or Biochemistry/Agri. Biotechnology/ Instrumentation/ Postgraduate degree in Basic sciences with at least 60 pc marks secured in the qualifying degree. Desirable qualification: <ul style="list-style-type: none"> • Research experience in food analysis, protein digestibility, bioavailability studies, data compilation and analysis; • research publications in relevant field. • Proficiency in English, and MS-Office • Willing to travel across country in project sites 	

Terms & Conditions:

1. The above posts are purely temporary and on contractual basis till **expiry of the project.**
2. The age limit of above position is up to 40 years as on the date of interview. (Age can be relaxed upto 5 years in case of 1 and 2 positions with higher experience)
3. The relaxation in upper age limit is five years for SC/ST/women candidates and three years for OBC candidates as per rules.
4. The candidates shall send filled in Applications in the proforma enclosed along with a passport size photograph and a set of self-attested copies of requisite mark-sheet, certificates and supporting documents.
5. Candidates have to produce all the original certificates at the time of interview for verifications.
6. No TA/DA will be paid for attending the interview.
7. Report for registration from 10:00 AM to 10:30 AM on the date of interview (Virtual), candidate need to wait till they are called/allowed to the meeting for the interview as per the list.
8. The decision of the Director, ICAR-IIMR is final and binding in all respects.
9. The selected candidates shall not claim for regular appointment/absorption in ICAR-IIMR, Hyderabad or funding agency at the end of the project.
10. Canvassing in any form will lead to cancellation of candidature.
11. The selected candidate may have to join immediately.
12. For further details/updates/modifications please visit our website <https://millets.res.in/ad.php>, www.nutrihubiimr.com/careers regularly.
13. IIMR reserves the right to alter/ Change/ Cancel this Advertisement/ Recruitment without assigning any reason at any stage of recruitment process.
14. **Candidates have to produce an undertaking, stating that they are not enrolled in any other job or academic courses etc. (either full time or part time) for attending the interview.**
15. **Interested and eligible candidates may send their application form (attached), CV along with qualification and experience certificates scanned copies as a single pdf to dayakar@millets.res.in on or before 30.11.2021, 5:00 pm.**
16. **CV's received after 30th November 2021, 5:00 PM will not be considered, shortlisted candidates will be sent link to attend the interview virtually.**

Sd/-
Director

PROFORMA

APPLICATION FOR THE POST OF : _____ *(On contractual Basis)*

Project: _____



1. **Name in Block letters:** _____
2. **Father's / Husband's name:** _____
3. **Date of Birth & age:** _____; _____ years.
4. **Postal address for correspondence: Present & Permanent.**

5. **Mobile no:** _____; **Aadhar No:** _____; **email:** _____

6. Educational Qualifications:

Sl. No	Qualifications	Year of passing	Board/ University	Marks (% /GPA)	Remarks (if any)
1.					
2.					
3.					
4.					
5.					
6.					

7. Prior Experience (if any):

Sl. No	Name of the Organization/ Institute	Post	From To	Drawn Salary	Remarks
1.					
2.					
3.					
4.					

8. Additional Information which you would like to mention:

- a. Additional Academic/ professional Qualifications: _____
- b. Trainings _____
- c. Research Publications / reports / special projects: _____
- d. Awards/ Scholarships/ Official Appreciations: _____
- e. Affiliation with professional bodies/ institutes/ Societies: _____
- f. Any other information: _____

9. Whether belongs to SC/ST/OBC/OC/PH/Ex-servicemen (as per Gol norms) _____

10. I am also willing to be considered for any lower post in case my application for the applied post is ineligible or not shortlisted for further scrutiny. (Yes / No): _____

SELF DECLARATION

I _____, Son/ Daughter of _____ hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if Information given by me is proven false/ not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn and I may be terminated from the services without assigning any reasons.

Date: ___/___/___
Place: _____

Signature of the Candidate