



## NUTRIHUB(NIELAN) -TECHNOLOGY BUSINESS INCUBATOR

ICAR-INDIAN INSTITUTE OF MILLETS RESEARCH( IIMR)  
RAJENDRANAGAR, HYDERABAD–5000 030

### Walk-in-Interview

The President NIELAN-TBI invites eligible and interested candidates for engagement of the following posts as per the details given below against each post to be filled on contractual basis to be funded under R-ABI, RAFTAAR of RKVY website address: [www.tbi-iimr.org](http://www.tbi-iimr.org) funded by Department of Science and Technology, Government of India. The appointment is purely on temporary basis, initially for a period of one year upto 31<sup>st</sup> March 2020 and will be extended on yearly basis on satisfaction of his/her work, based on funds availability, and till the validity of the project.

Designation	Emoluments Per month (Rs. Lakh)	Essential Qualifications	Desirable
Business Executive (2)	0.30	MBA/ MCA/ B Tech/ Master degree with IP experience/ equivalent Master degree from recognized university.	Good in English with verbal and written communication skills. Strong literacy in computer, MS Office and Internet Knowledge in food processing of agri commodities Experience in dealing with incubation/ Marketing.
Office Assistant (1)	0.25	Graduation in any stream, preferably BBA/ B.com/ with working knowledge of accounts	Good in English with verbal and written communication skills. Working knowledge in computer, MS Office and Internet
Support Staff (1)	0.15	10+2 Senior Secondary School qualified candidate	Knowledge in food processing of agri commodities Working Knowledge in computer, MS Office and Internet.

## **How to Apply:**

The eligible and interested persons may attend the **Walk-in-Interview on 30<sup>th</sup> March, 2019 at 9:30 A.M.** along with their detailed bio-data and self-attested copies of their qualification and experience and one passport size photograph. They must produce their originals certificates for verification at the time of interview, failing which the applicant will not be admitted for interview. No TA/DA is admissible for attending the interview.

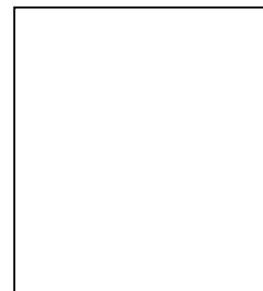
## **General conditions for both the posts:**

1. Candidates are advised to give specific, relevant, correct and full information. All original certificates/documents in support of information furnished in the resume/bio-data to be produced at the time of interview failing which you may be disqualified for appearing interview.
2. The age limit of the above positions should have a maximum 40 years
3. Canvassing in any form or bringing outside influence will disqualify candidates for being considered for the position.
4. All future correspondence will be sent through email only.
5. Crucial date for fixing eligibility criteria, upper age limit, etc. shall be the last date of submission of application.
6. NIELAN TBI reserves the right to cancel this advertisement/recruitment without assigning any reason at any stage of recruitment process or consider applicant for any lower position.

**Chief Executive Officer**

**PROFORMA**

**APPLICATION FOR THE POST OF \_\_\_\_\_ on Contractual Basis**



1. Name :  
(in Block letters)
2. Father's/Husband Name :
3. Date of Birth :
4. Age : Years.....Months.....Days.....  
(as on last date for submission of application)
5. **ADDRESS FOR CORRESPONDENCE** :
  - a. Present :
  - b. Permanent :
  - c. Email ID :
  - d. Mobile :
  - e. Phone No. (STD/ISD code) :

**6. EDUCATIONAL QUALIFICATIONS:-**

S.no	QUALIFICATION	YEAR	UNIVERSITY	CLASS & % OF MARKS	REMARKS (Awards if any)

7. Details of employment in the chronological order in the table indicated below. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt./organization	Post held	From	To	Scale of pay and basic pay therein	Nature of duties performed

8. Additional information, if any, which you would like to mention in support of your suitability for the post. :  
 (This among other things may provide information with regard to
- (a) Additional academic qualifications :
  - (b) Professional training :
  - (c) Research publications and reports and special projects :
  - (d) Awards/scholarship/official appreciation :
  - (e) Affiliation with professional bodies/institutions/societies and :
  - (f) Any other information. :  
 (enclose a separate sheet if the space is insufficient)

9. Whether belongs to SC/ST/OBC/OC/  
PH/Ex-Serviceman (Proof to be enclosed)  
as per GOI norms :

10. I certify that particulars furnished above are true.

11. I am also willing to be considered for a lower post in case my application for the applied post is found ineligible or not shortlisted for further scrutiny. (Optional):

### **SELF DECLARATION**

I \_\_\_\_\_ Son/ Daughter of \_\_\_\_\_ hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the Information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn and I may be terminated from the services without assigning any reasons.

Date :  
Place :

**SIGNATURE OF CANDIDATE**